

**Award Procedure  
2026 Scholarship  
South Central Nebraska Czech Society**

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## 1. Documents

Four documents set forth how the South Central Nebraska Czech Society (SCNCS) operates and awards scholarships.

1. Announcement
2. Application
3. Award Procedure (**this document**)
4. Rules

All four documents are available to those who are interested, especially applicants.

This document sets forth the *awards procedure* by which the scholarships of the SCNCS operate and award scholarships.

## 2. Schedule

See the Schedule Section of the Rules document.

## 3. Jury of Award

See the Jury of Award Section of the Rules document.

## 4. Meetings

The Jury of Award is to meet once to determine the winner.

The Jury of Award determines when and where they meet.

## 5. A Winner or No Winner

The Jury of Award determines who the winner is.

The Jury of Award can determine that there is no winner for the year of the scholarship.

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It is expected that there will be one winner chosen. However, the Jury of Award can select two winners if they so determine. Each winner gets the full amount of the scholarship; that is, the amount of the award is not divided among multiple winners.

## **6. Scoring**

The Jury of Award is to score and rank the applicants as described in this Section. The Jury of Award is not free to determine how they want to score and rank the applicants to determine the winner.

Sections 1, 2, 3, 5, and 6 are not scored. Sections 4 and 13 are checked by the Secretary of the Jury of Award and if the sections fail to meet the requirements, then the application is not forwarded by the secretary to the members of the Jury of Award. Sections 9 through and including 12 are scored by the judges of the Jury of Award. The members of the Jury of Award can see all the applications if they wish.

The scores on each section eight through twelve are either of four values.

0 -- did not respond to this section

1 – Minimal compliance with this section.

2 – Nominal compliance with this section

3 – Exceptional compliance with this section.

The scores of each section are totaled for an applicant.

The total scores of the applicants are tentatively ranked.

The Jury of Award as a group then *re-evaluates all the scores* considering the tentative ranking to be sure that the sections scores across all applications are reasonable and consistent. That is, in this re-evaluation phase of the work the individual section scores may be adjusted by the Jury of Award.

The winner is the person with the highest score.

## **7. Document Retention**

The Jury of Award is to save all the Applications as printed documents and the scoring sheets. The Secretary of the Jury of Award is to see that the documents are collected and saved.

The Jury of Award is to hand over all the Applications and scoring sheets to the Officers of the SCNCS at the end of the meeting.

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## **8. Secretary of the Jury of Award**

One of the Officers of the SCNCS is to be the Secretary of the Jury of Award at the meetings. Usually, the Secretary of the SCNCS will be the Secretary of the Jury of Award.

The Secretary's responsibilities are as follows.

1. See that all the Applications are brought to the Jury of Award.
2. Provide the Jury of Award with copies of the Announcement, Application, Procedure, and Rules documents.
3. See that the Rules are followed during the evaluations of the Applications, particularly the scoring.
4. See that the Applications and scoring documents are saved, retained, and returned to the Officers of the SCNCS.
5. Answer questions that the Jury of Award may have and make decisions on behalf of the Officers during the evaluations about questions or concerns that may come up.

The Secretary to the Jury of Award is not a voting member of the Jury of Award.

**End of Document**